

Petone Central School

Board of Trustees Meeting Agenda



Rātū (Tuesday) 2 Whiringa-ā-rangi (November) 2021, 4-5.30pm

Item	Details / Documentation	Led by	Time
Karakia	Sent in email		
1. Attendance	Record who is present and any apologies	Chair	1 min
2. Administration			
2.1 Confirmation/amendment of previous minutes	See email – hard copy attached to be loaded		1 min
2.2 Record email decisions since last meeting	10YPP – Signed by both chairs Revoke of intervention		1 min
2.3 Actions since previous meeting	TBC		2 min
3. Principal's report	Will include updates on School Lunch programme and TAKA Trust Bikes	Trina	10 mins
4. Strategic discussion			
4.1 All Goals Covered	Each meeting we review a goal from our Charter, including progress against each aim, and how the board can support.	All	20 mins
4.2 Plan for engaging school community on Charter update	Holly and Jeannie will share engagement plan with board for approval – Understandably held due to Covid what's the next steps for this given shorter timeframes.	Holly and Jeannie	
5. PTA and fundraising	Report back on PTA activities and plans	Chris and Holly	5 mins
6. Policies due for review		Ria	10 mins
6.1 Harassment			
6.2 Māori Educational Success			
7. Board development			
7.1 Workplan and NZSTA check-in			
7.2 Upcoming workshops	None available in Wellington Region or Online		
8. Other	Any other business?		5 mins
9. Next meeting		Chair	5 mins
9.2 Confirm next meeting date			
9.3 Identify items for next meeting agenda			
Karakia			