

# Petone Central School

## Board of Trustees Meeting Agenda



Rātū (Tuesday) 7 Hakihea (December) 2021, 4-5.30pm

Item	Details / Documentation	Led by	Time
<b>Karakia</b>			
<b>1. Attendance</b>	Record who is present and any apologies	Co-chairs	1 min
<b>2. Administration</b>			
2.1 Confirmation/amendment of previous minutes	See minutes of both main and in committee meetings attached to email with agenda		1 min
2.2 Record email decisions since last meeting	Charter engagement survey		1 min
2.3 Actions since previous meeting	Update on Principal Performance Appraisal process	Co-chairs	5 min
<b>3. Covid-19 vaccination order</b> <b>[Employment matters IN COMMITTEE]</b>	Update on Covid-19-related matters as they affect the school, incl. traffic light framework and employment matters related to Covid-19 vaccination order. Employment matters will be discussed in committee.	Co-chairs	10 min
<b>4. Principal's report</b>	Will include updates on: <ul style="list-style-type: none"> <li>School lunch programme in 2022</li> <li>Taka Trust bikes</li> <li>Current and projected enrolments</li> <li>Budget 2022</li> <li>Proposal for teacher aide funding for 2022</li> </ul>	Trina	10 mins
<b>5. Strategic discussion</b>			
5.1 Charter update	Review preliminary results from charter engagement survey. Plan process for updating charter for 2022	All	20 mins
<b>6. PTA and fundraising</b>	Report back on PTA activities and plans for 2022	Chris	5 mins
<b>7. Policies due for review</b>	<a href="https://petonecentral.schooldocs.co.nz/1893.htm">https://petonecentral.schooldocs.co.nz/1893.htm</a> Username: petonecentral. Password: respect	Holly	10 mins
7.1 Harassment			
7.2 Māori Educational Success			
<b>7. Board development</b>			
7.1 Workplan check-in		Ria	5 min
7.2 2021 Year in Review	Our board has been in place for a year now – how are we going?	Holly	10 min
<b>8. Other</b>	Any other business?		5 mins
<b>9. Next meeting</b>		Chair	5 mins
9.2 Confirm next meeting date	3 February 2022		
9.3 Identify items for next meeting agenda			
<b>Karakia</b>			