

PETONE CENTRAL SCHOOL BOARD OF TRUSTEES  
MEETING MINUTES NOVEMBER 2021

Date:	Tuesday 02 November 2021
Time:	4:00pm
Meeting location:	Petone Central School Library
Meeting leader:	Holly Walker (Co-chair)
Prepared by:	Ally Tatafu (Board Secretary)

**ATTENDEES:**

Trina Bennett (Principal)	Holly Walker (Co-chair)
Ria Rimene (Co-chair)	Sarah Campbell ( NZSTA Rep)
Jeanine Phillips (Elected Teacher Rep)	Chris Osborn
Sarah Whaanga (via zoom)	Joshua Brown (via zoom)

1. Board meeting began with karakia: Chris Osborn
2. Apologies: Nil
3. Previous **Minutes**:

The minutes of the 10 August 2021 meeting were tabled and accepted.

*Moved: Holly Walker seconded: Trina Bennett*

4. Matters arising from **Previous Minutes (10 August 2021)**

**10 Year Property Plan**

The plan has been approved.

**Charter plan**

No amendments

**Sandpit cover**

Delayed due to Covid and weather.

## 5. Principals Report

5A. The Principal report was tabled and accepted.

- TAKA Trust - all brand new bikes to the school to the value of \$3000 and will schedule to arrive late November. Delays were due to Covid. Further updates on truck and container fees to be discussed.
- Trina provided an update on the school lunch programme. One option for 2022 is to join an iwi-led scheme, which could also provide an opportunity for the school to strengthen links with mana whenua. Trina will investigate and provide a further update at the next meeting.

*Moved: Holly Walker Seconded: Chris Osborn*

## 6. The Financial Report

The Financial report was tabled and accepted.

*All approved*

## 7. Strategic Discussion

Strategic Report was tabled and accepted.

### 7A. PTA

Chris shared a report on PTA activities and plans.

- Progress on playgrounds is slowly coming along. Received four quotes from different companies and two of them are favourable
- Film fundraiser is currently on hold due to Covid restrictions
- No working bee due to Covid but can allow two people to assist with compost
- Raise money to provide shading for the playground.

**Action:** Chris will continue to work with members of the PTA on fundraising options for upgrading the playground, and report on progress at the next meeting.

*All approved*

**7B Motion:** At 4:40pm Holly moved that the public be excluded from the remainder of the agenda item about Covid-19

This resolution was made in accordance with s(48(1)(a) of the Local Government Official Information and Meeting Act 1987. The particular reason for excluding the public from this part of the meeting is protected by s9(2)(a) of the official Information Act 1982:

*To protect the privacy of a natural person (in this case, in relation to an employment matter).*

**Motion:** Holly also moved that Ally Tatafu be permitted to remain at this meeting after the public had been excluded, in her role as Board Secretary, to record minutes of the in-committee agenda item.

*Moved: Holly Walker/ Seconded: Ria Rimene*

The Board moved out of committee at 5:40pm

**Other business**

- Holly will draft a board panui for term 4 and circulate before next meeting
- Community engagement on Charter update was delayed due to Covid-19, but will progress this term. Holly to lead.
- Board elections for 2022 have been delayed nationally - a timeline will be set next year.

**Next meeting date:** 07 December 2021

**Agreed meeting dates for 2022:**

1. 03 Feb 2022
2. 15 Feb 2022
3. 22 March 2022
4. 17 May 2022
5. 21 June 2022
6. 09 August 2022
7. 13 September 2022
8. 01 November 2022
9. 06 December 2022

**Conclusion of meeting:** 5:40pm

Karakia: Ria Rimene

*Holly Walker*

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Signed

2 December 2021

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Date