

PETONE CENTRAL SCHOOL BOARD OF TRUSTEES MINUTES 10 AUGUST, 2021.

Purpose: Regular monthly meeting scheduled by the Board.

Date:	Tuesday 10 August, 2021
Time :	4:00pm
Meeting Location:	Petone Central School
Meeting Leader:	Holly Walker (Board Co-Chair)
Prepared by:	Trina Bennett- Principal- on behalf of Ally Tatafu (Board Secretary)

Present

Trina Bennett (Principal)	Chris Osborn
Holly Walker (Board Co-Chair)	
Josh Brown	

1. Board meeting began with Karakia:
2. Apologises: Ria Rimene- Board Co Chair, Jeannie Phillips, Ally Tatafu, Sarah Campbell
3. Previous Matters

The minutes of the 29 June 2021 meeting were accepted.

4. Matters arising from **Previous Minutes (29 June 2021)**
 - Board Minutes- need to be corrected- dated 29 July and should read 29 June- and also to correct minutes of 19 June accepted- should read 18 May)
 - Credit card policy and agreement- approval for school credit card via email 31 May- was not tabled in meeting. Credit card limit is \$3000.00. Move that this is formally approved-Josh/Chris
 - Sandpit cover- apology from Josh-Chris had ideas around where the cover comes from- Cover maker- weighted cover- price \$500. Realistic timeframe to get the sandpit finish- prioritise to get it completed by 21st/22nd August, 2021. Josh is happy to complete with one of his workers.
 - Agreed on the Principal Performance Appraisal- informal check in- verbal, and will do the final review at the end of the year.
 - Met with Jonine 29 July re Te Tiwaha, once paper work has arrived. Congratulations to Trina and the Team.

5. Principals Report

Principal's report shared.

Lunch options- look at contract options and re share what these could possibly look like for 2022.

TAKA trust- bikes (20) are coming- looking at options

Container- pay what it will cost and then look at how to cover the rest.

Action:

All- to do homework and see what is out there in regards to containers.

Chris and Holly will go back to the PTA to seek help for over and above.

Te Ahu ō te Reo Māori- all teachers involved.

Principals report and Financials accepted- Holly

10 YPP tabled.

The Principal's Report was tabled and accepted. All approved

6. The Financial Report.

Trina shared the Financial Report.

The Financial Report was tabled and accepted. All approved.

7. The Strategic Report (Environment)

PTA keen to assist with grant applications around the playground.

Action: Chris and Holly shared information from the PTA. Junior playground discussed, good grounding of support people on the PTA for grant applications. Chris and Holly to investigate information around playgrounds etc. Will need to minute decisions and grant applications in board meetings.

Film fundraiser in September- at the Lighthouse Cinema Petone.

Holly to find out from Jackson Street Programme in regards to Christmas Parade.

Working bee scheduled for the 28th August. Email to be sent to Faye/Trina in regards to ordering mulch/pellets.

Action:

Holly to do Board Pānui for Term 3.

8. Other Matters.

Charter update- proposed questions for parents to engage- changes or suggestions etc.

Policy- updates--- Holly to circulate in pānui to parents (Disclosure and Visitors)

Chris - revisit on Parents Report against the School Curriculum.

Action: Chris tabled re worded policy.

All approved and accepted

Board Plan- on track

Reviews by Term 3- Principal report/data review/budget- all done

Plan Health Education plan- to be completed by October-

Te Tiriti ō Waitangi- on track

NZ History changes- on track

Strat plan feedback from Holly/Jeannie

9. Next Meeting Date.

Tuesday 14 September, 2021

Meeting closed: 5.15pm.

10. Karakia:

X *Holly Walker*
Board Co-Chairperson

X 9/9/21
Date